



**CYNTHIA A. HARDING, M.P.H.**  
Interim Director

**JEFFREY D. GUNZENHAUSER, M.D., M.P.H.**  
Interim Health Officer

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**BOARD OF SUPERVISORS**

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April 4, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.  
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding". The signature is written in a cursive style.

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO  
ACCEPT STANDARD AGREEMENT AMENDMENT NUMBER 13-20573,  
A02 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
FOR THE SEXUALLY TRANSMITTED DISEASE SURVEILLANCE  
NETWORK PROJECT**

This is to notify you that I am exercising the delegated authority approved by your Board on April 19, 2011, to accept and execute future award amendments that are consistent with the requirements of awards from public or private agencies, in amounts not to exceed \$100,000 per term, that allow the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On June 5, 2014, the Director of the Department of Public Health notified your Board that he was exercising delegated authority to accept Standard Agreement (SA) Number 13-20573, from the California Department of Public Health (CDPH) in the amount of \$375,000 (\$75,000 annually), for the period effective September 30, 2013 through September 29, 2018, for the Sexually Transmitted Disease Surveillance Network (SSuN) project. On May 5, 2015, I notified your Board that I was exercising delegated authority to accept SA Number 13-20573, A01, which approved a modification to the 2014-15 SA budget.

Under the delegated authority referenced above, I will accept SA Amendment Number 13-20573, A02, issued by CDPH on February 17, 2016, for the SSuN project effective September 30, 2013 through September 29, 2018. This SA Amendment approves a modification to the 2015-16 budget. The modifications include: decreasing monthly salaries of the staff on the project, revising fringe benefits and indirect cost rates, decreasing the travel line item, and increasing the percentage of staff time spent on the project.

These funds will continue to support data collection and analysis to improve the capacity of national, State, and local sexually transmitted disease (STD) programs to detect, monitor, and respond rapidly to emerging trends in STDs and related risk behaviors.

County Counsel has reviewed and approved the SA Amendment as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:fs  
DA#03573

Attachment

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

STATE OF CALIFORNIA  
**STANDARD AGREEMENT AMENDMENT**  
STD 213A (Rev 5/03)

☐ Check here if additional pages are added: \_\_\_ Page(s)

Agreement Number <b>13-20573</b>	Amendment Number <b>A02</b>
Registration Number:	

1. This Agreement is entered into between the State Agency and Contractor named below:

State Agency's Name **California Department of Public Health** Also known as CDPH or the State

Contractor's Name **Los Angeles County Department of Public Health** (Also referred to as Contractor)

2. The term of this **September 30, 2013** through **September 29, 2018**  
Agreement is:

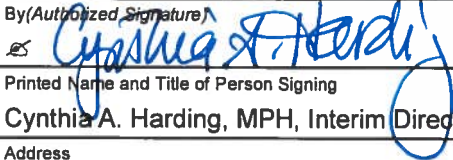

3. The maximum amount of this **\$ 375,000**  
Agreement after this amendment is: **Three Hundred Seventy-Five Thousand Dollars**

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- I. The purpose of this amendment is to modify the budget. This amendment decreases the monthly salary rate for personnel, benefits, and the indirect cost rate for Year 3 and increases the percentage of time for continuing services.
- II. Certain changes made in this amendment are shown as: Text additions are displayed in **bold and underline**. Text deletions are displayed as strike through text (i.e., ~~Strike~~).
- III. Exhibit B, Attachment I, Budget, Year 3, is hereby replaced in its entirety with Exhibit B, A02, Attachment I, Budget (Year 3).

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

CONTRACTOR		CALIFORNIA Department of General Services Use Only
Contractor's Name (If other than an individual, state whether a corporation, partnership, etc.) <b>Los Angeles County Department of Public Health</b>		
By (Authorized Signature) 	Date Signed (Do not type)	
Printed Name and Title of Person Signing <b>Cynthia A. Harding, MPH, Interim Director, DPH</b>		
Address <b>313 North Figueroa Street, Room 708, Los Angeles, CA 90012 Attention: DPH Contracts and Grants</b>		
STATE OF CALIFORNIA		<input type="checkbox"/> Exempt per:
Agency Name <b>California Department of Public Health</b>		
By (Authorized Signature) 	Date Signed (Do not type)	
Printed Name and Title of Person Signing <b>Yolanda Murillo, Chief, Contracts Management Unit</b>		
Address <b>1616 Capitol Avenue, Suite 74.317, MS 1802, P.O. Box 997377, Sacramento, CA 95899-7377</b>		

**Exhibit B, Attachment I  
Budget  
Year 3  
September 30, 2015 - September 29, 2016**

**PERSONNEL**

<u>Classification</u>	<u>Monthly Salary</u>			<u>Percent of Time</u>			<u>Months</u>	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Amended Total</u>
	<u>Original</u>	<u>A01</u>	<u>A02</u>	<u>Original</u>	<u>A01</u>	<u>A02</u>				
Epidemiologist	\$6,876.00	<del>\$6,876.00</del>	<u>\$6,269.17</u>	35.00%	<del>35.00%</del>	40.00%	12	\$28,879	\$1,213	<u>\$30,092</u>
Research Analyst	\$5,377.00	<del>\$5,377.00</del>	<u>\$4,745.83</u>	25.00%	<del>25.00%</del>	30.00%	12	\$46,132	\$953	<u>\$17,085</u>
Total Personnel								\$45,011	\$2,166	<u>\$47,177</u>
Fringe Benefits	<del>52.694%</del>	<u>49.24%</u>						\$23,718	(\$488)	<u>\$23,230</u>
Total Personnel & Fringe								<del>\$68,729</del>	<u>\$1,678</u>	<u>\$70,407</u>
TRAVEL (mileage and meetings) (Exhibit A, Objective 2)								<u>\$2,836</u>	(\$1,762)	<u>\$1,073</u>
INDIRECT COSTS (7% <u>5% OF PERSONNEL</u> )								<u>\$3,436</u>	<u>\$84</u>	<u>\$3,520</u>
BUDGET GRAND TOTAL								\$75,000	\$0	\$75,000

\* Adjusting percentage of time due to contractor estimating too high on the salary. The budget amendment reflects the actual salary and due to the monthly salary coming in lower, the contractor is adjusting the percentage of time charged to this contract. These positions are full-time positions with LA County so the remaining percentage of time is paid by LA.